

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR MEETING

March 22, 2016

The Southern Ohio Educational Service Center Governing Board met on Tuesday, March 22, 2016 at 5:30 p.m. at Laurel Oaks CDC for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West and Mr. Wilt along with Treasurer Rachel Meyer and Superintendent Tony Long.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #3521)

It was moved by Mr. Mount and seconded by Mr. West to approve the agenda.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

MINUTE APPROVAL (Resolution #3522)

It was moved by Mrs. Charters and seconded by Mr. Hill that the February 23, 2016 meeting minutes be approved as presented.

Eight board members approved the motion with an abstention from Mr. Wilt. President of the board, Mr. Peck, declared the motion carried.

Meeting was opened for public participation. None received.

GREAT OAKS ITCD REPORT

Mr. Lane updated the board on the March 2016 Great Oaks ITCD Board Meeting. The following bullets are highlights from his report:

- College Credit Plus and Dual Enrollment: Great Oaks students have earned 22,287 academic college credits since the program began in 2004.
- Great Oaks Report Card – Great Oaks earned all A's on the recently released 2014-2015 District Report Card. Southern Hills CTC received all A's except in one area.
- Great Oaks Summer Camps – 9th and 10th graders can try out a career with a summer camp experience from June 6-9, 2016. Students can explore careers ranging from cooking, cosmetology, sports rehab and digital arts to horse training, construction and aviation.

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LEGISLATIVE LIAISON REPORT

Mrs. Gausman shared the Ohio School Boards Association publication, *The Link*. The following bullets are highlights from her report:

- State Legislative Conference held on March 16, 2016 at the Renaissance Hotel in Columbus. The conference provided school board members, administrators and treasurers with a great venue to meet with their state legislators and discuss issues impacting public education.
- U.S. House Education subcommittee holds hearing on ESSA implementation and local governance.
- President Obama releases 2017 budget request. Part of his \$4.1 trillion proposal is committed to Title I and IDEA grants to states.
- Kids PAC – Established by the OSBA Executive Committee to give board members the opportunity to belong to a PAC (Political Action Committee) whose membership was aware of the problems facing boards of education and whose goals were aimed at dealing with those issues. The PAC is used to support a bipartisan selection of political candidates who support public education. For more information go to www.kidspac.org.

FINANCE COMMITTEE RECOMMENDATIONS:

Mr. Mount spoke on behalf of committee. Medical, dental and vision rates will increase 0% for FY17 while others in the consortium went up 5%.

FINANCE COMMITTEE RECOMMENDATIONS: HDHP INSURANCE (Resolution #3523)

It was moved by Mrs. Gausman and seconded by Mr. Luck to continue to fund HDHP employer portion for FY 2017 at the same rate as FY 2016:

Family	\$2,000.00
Employee Plus	\$1,500.00
Single	\$1,000.00

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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FINANCE COMMITTEE RECOMMENDATIONS: COST OF LIVING ALLOWANCE
(Resolution #3524)

It was moved by Mr. Luck and seconded by Mr. Hill to allow 2.5% cost of living allowance for all employees effective with first pay in 2016-2017 school year (not available to Treasurer).

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

FINANCE COMMITTEE RECOMMENDATIONS: SUPERINTENDENT CONTRACT
(Resolution #3525)

It was moved by Mr. Lane and seconded by Mrs. Charters for Superintendent Long to receive five additional vacation days (may be paid for up to five unused vacation days).

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

Mr. Long and Mr. Peck thanked the finance committee for their work and the board for approving these recommendations.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #3526)

It was moved by Mrs. Charters and seconded by Mr. West that the paid bills for the previous month be approved as presented, for a total of \$739,829.19.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #3527)
[See Minute Page #968-969]

Upon the recommendation of Treasurer Meyer, it was moved by Mrs. Gausman and seconded by Mr. Mount to approve the following appropriation modifications and amendments as presented.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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TREASURER DISCUSSION ITEM(S)

1. Reminder Financial Disclosure Forms Due May 16, 2016:

- If you would like a paper form please let me know; otherwise, you have the ability to fill out and submit your form online by going through the Ohio Ethics Commission website at <https://disclosure.ethics.ohio.gov>.

2. Fiscal Office Update:

- Tony, Beth and I have begun meeting with member school districts to review SOESC services, including Region 14, for FY2016 and FY2017. We began these meetings on February 29 and Beth and I will end with those districts in Brown County on March 31, 2016; a total of 8 days with 17 member school districts. To date, the meetings have been positively received.
- Megan has working with Mark Smith, Medicaid Schools Program Lead at the Ohio Department of Education to set up a region wide training at Region 14/Hopewell tentatively scheduled for April 20th. The training would provide questions and answers to the pending federal requirement that all school-based services reimbursed by Medicaid must be ordered, referred or prescribed by a physician or licensed practitioner of the healing arts. This change is effective August 1, 2016.
- Amanda has been helping Lynchburg-Clay transition to a new payroll person. She has been providing this assistance since February and feedback from Lynchburg-Clay Superintendent and Treasurer has been very positive.

3. Professional Development:

- On March 11, 2016 I will attend a Certified Public Records Training in Athens sponsored by Auditor of State David Yost. Pursuant to Ohio Revised Code Section 109.43(B), attendance at this training is mandatory by the elected official or by their designee. If you recall, at our January Board Meeting I was appointed as the Board's designee to attend this training.
- On April 12, 2016, I will attend the OESCA Spring Conference in Columbus. This conference will provide a series of hands-on keynote, general and breakout sessions that are specifically designed with Ohio's ESCs and other regional service providers in mind.

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PERSONNEL CONTRACT AGREEMENT(S) (Resolution #3528)

Upon the recommendation of Superintendent Long, it was moved by Mr. Lane and seconded by Mr. Luck that the board approve employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

[See Minute Page #970]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

APPROVAL OF POLICY MANUAL UPDATE(S) (Resolution #3529)

Upon the recommendation of Superintendent Long, it was moved by Mr. Mount and seconded by Mr. Wilt to approve the following policy manual update:

Revised Policies:

AFC-1	Evaluation of Certified Staff
AFC-2	Evaluation of Certified Staff
GCB-2-R	Certified Staff Contracts and Compensation Plans
GCN-1	Evaluation of Certified Staff
GCN-2	Evaluation of Certified Staff

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

HOPEWELL REGIONAL ADVISORY COUNCIL (Resolution #3530)

Upon the recommendation of Superintendent Long and the Hopewell Regional Advisory Council, it was moved by Mr. Luck and seconded by Mrs. Gausman to approve the following:

Personnel Resignation:

[See Minute Page #971]

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Long shared the following with the board:

1. We are expecting approximately 150 administrators, school board members, award winners, friends of education and media at the Four County Meeting. All twelve school districts will be represented.
2. Former Clinton County Board of Education member, Norma Hale, passed away on March 3, 2016.
3. The Board was given a copy of the 2014-15 Ohio Department of Education test results for our twelve member school districts.
4. The SOESC health, dental and vision insurance rate increase will be 0% beginning October 2016 for PPO subscribers and January 2017 for high deductible subscribers.
5. Several newspaper articles were reviewed.
6. The Clinton-Massie superintendent search is continuing.
7. Tony met with the Miami Valley Education Computer Association, Greene County ESC and Clark County ESC to discuss sharing a grant writer position. He is hopeful to have an anticipated cost at the April board meeting.
8. Jim Luck was congratulated for his 15 years of service with Southern Ohio ESC Governing Board. He was recognized March 8th at the Southwest Ohio School Board's Association Spring Conference.
9. Both Lynchburg-Clay High School and Wilmington High School boys' basketball teams were congratulated for playing in the Ohio High School Athletic Association Final Four Tournament in Columbus.
10. The Southern Ohio ESC Governing Board and staff shared their condolences with Roy Hill and family in regards to the recent passing of his daughter.

ADJOURNMENT (Resolution #3531)

It was moved by Mr. Luck to adjourn to meet again in regular session on April 26, 2016 at **7:00 p.m.** at Southern Ohio Educational Service Center in Wilmington.

The board members present unanimously approved the motion. President of the board, Mr. Peck, declared the motion carried.

BOARD PRESIDENT

TREASURER

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
 FY 2016 PERMANE APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	GENERAL FUND												TOTAL ACCOUNT	
				July	August	October	November	December	January	February	March						
001	100	0000	SALARIES	\$ 2,899,704.00	\$ 117,321.00	\$ 32,454.00											\$ 3,059,200.00
001	200	0000	FRINGE BENEFITS	\$ 1,213,877.74	\$ 45,607.00	\$ 10,329.00											\$ 1,281,322.74
001	400	0000	PURCHASED SERVICES	\$ 376,069.48	\$ 4,352.00	\$ 25,225.00	\$ 40,350.00										\$ 450,656.26
001	500	0000	SUPPLIES & MATERIALS	\$ 49,960.00	\$ 2,250.00	\$ 50.00											\$ 58,260.00
001	600	0000	CAPITAL OUTLAY	\$ 27,600.00													\$ 27,600.00
001	800	0000	OTHER OBJECTS	\$ 48,179.81	\$ 320.00												\$ 48,499.81
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,180,000.00													\$ 1,180,000.00
			GENERAL FUND TOTAL														\$ 6,105,538.81
			OTHER FUNDS														\$ 22,187.93
001	901B		STAFF DEVELOPMENT GENERAL FUND	\$ 22,187.83													\$ 22,187.83
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 70,596.46													\$ 70,596.46
007	0000		UNCLAIMED FUNDS	\$ 24.20													\$ 24.20
008	9271		WADDELL FUND	\$ 53,300.00													\$ 53,300.00
014	9197		ALTERNATIVE SCHOOL CLINTON COUNTY FUND	\$ 127,011.00													\$ 127,011.00
019	9801		MENTAL HEALTH FY16 FUND	\$ 4,257,930.00	\$ 75,476.00												\$ 4,333,406.00
022	9245		HOPEWELL GENERAL FUND	\$ 21,299.07													\$ 21,299.07
022	9500		D.A.R.E. AGENCY FUND	\$ 44,359.00													\$ 44,359.00
463	9015		ALTERNATIVE CHALLENGE FY16 FUND	\$ 1,616.31													\$ 1,616.31
451	9414		ONENET CONNECTIVITY FY16 FUND	\$ 115,140.50													\$ 115,140.50
499	9007		STATE SUPPORT TEAM FY15 FUND	\$ 139,760.59													\$ 139,760.59
499	9008		STATE SUPPORT TEAM FY16 FUND	\$ 1,017,492.96													\$ 1,017,492.96
516	9224		IDEA PART B FY15 FUND	\$ 13,289.63													\$ 13,289.63
516	9225		IDEA PART B FY16 FUND	\$ 25,000.00													\$ 25,000.00
516	9807		PARENT MENTOR FY15 FUND	\$ 510.68													\$ 510.68
516	9808		PARENT MENTOR FY16 FUND	\$ 46,659.00													\$ 46,659.00
587	9506		EARLY LEARNING DISCRETIONARY FY15 FUND	\$ 10,400.00													\$ 10,400.00
587	9507		EARLY LEARNING DISCRETIONARY FY16 FUND	\$ 38,713.44													\$ 38,713.44
590	9004		OTES FY15 FUND	\$ 17,500.00													\$ 17,500.00
599	9508		SPDG FY15 FUND	\$ 1,950.00													\$ 1,950.00
599	9509		SPDG FY16 FUND	\$ 13,752.24													\$ 13,752.24
599	9603		UD - PARAPROFESSIONAL FY14 FUND	\$ 16,764.44													\$ 16,764.44
599	9604		UD - PARAPROFESSIONAL FY15 FUND														\$ 0.00
599	9700		EARLY LEARNING CHALLENGE FY15 FUND														\$ 0.00
599	9701		EARLY LEARNING CHALLENGE FY16 FUND														\$ 0.00
			OTHER FUNDS TOTAL														\$ 12,223,626.97
			Monthly Appropriation Changes	\$ 245,326.00	\$ 376,933.27	\$ (236,214.52)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS														\$ 12,223,626.97

**SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2016 PERMANENT APPROPRIATIONS**

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$7,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis
Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund -4 months of expenses \$1,080,000.00
General Fund - Building Fund \$100,000.00 FY 2016 - add \$25,000.00 per year until FY 2018
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00.
Hopewell General Fund - Building Fund \$100,000.00 - (HVAC, siding, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$30,000.00

Transfers: (To be made - more information to follow)

East Clinton Local Schools
SUBSTITUTE TEACHERS FOR THE 2015-2016 SCHOOL YEAR

March 22, 2016

The following Substitute Teachers have met all the requirements of the Southern Ohio Educational Service Center and are ready to be approved at your Local Board Meeting.

	First Name:	Last Name:
1.	<i>Lesley</i>	<i>Lindahl</i>
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		

Resignation Approval Recommendation
R14

Last Name	First Name	Tentative Position	Contract Type	Effective Date	Additional Agenda Item	Comments	Board meeting Date
Lawson	D. Gregory	Educational Interpreter	Classified Employee	6/30/2016			3/22/2016